

Ammon City Hall Expansion
Question Responses
11/23/2021

1. Does the Cover Letter count in the overall 10 page limit? **Yes.**
2. In 3.0 Submittal Content you request for a certificate of authority to do business in the State of Idaho. Would our State of Idaho Annual Filing Report satisfy that requirement? If so, is this certificate part of the 10 page limit? **Yes, this will do. No, this will not count in the 10 pages.**
3. Are we okay to insert Table of Contents and section header pages outside of the 10 page limit for greater overall structure of the document? **The table of contents will count in the 10 page limit. We are not requiring a Table of Contents so if the firm wants to add this, it will count against the 10 page limit.**
4. Is the ten page limit front and back or single sided? **As the responses must be in a digital format, the total page count should be no more than ten total pages.**
5. Criteria 1 refers to the approach and schedule. Does the city have a schedule in mind, either design or construction? ***In this regard, we are looking for respondents to provide a "best case scenario" for a design and construction schedule to inform the City on expectations. The City of Ammon would like to move forward with the remodel as quickly as is reasonably possible.***
6. Does the city know how many additional offices/spaces are desired? **At this time, we have not determined our final remodel/expansion guidelines and we will be looking for assistance from the design professional on this matter. This detail, along with all other design specifications, would be worked out after choosing a design professional.**
7. Would the city like to see engineers as part of the team included in this proposal? ***The City of Ammon is open to reviewing any design professionals that are qualified to respond to this RFP, including architects and engineers.***