



Request for Applications for Technology Director

Job Title:	Technology Director
Salary Range:	\$87,152 to \$92,289, depending on experience
Position Type:	Full Time
Population:	18,000 (approximate)
Website:	www.cityofammon.us
Post Date:	February 3, 2021
Deadline:	Open Until Filled
To Apply:	Please visit https://www.cityofammon.us/employment-opportunities/
Timeline:	Application review begins March 4, 2021. Open until filled.

Request for Applications

The City of Ammon is excited to announce that we are seeking applications to fill the position of Technology Director. Our current Technology Director has led this department from its inception and has fundamentally transformed technology within the organization and throughout the Ammon community. This position is not a typical IT director position and the right candidate will demonstrate a broad set of skills that align with the expectations of the position and the community. The Technology Director manages and administers two separate but related divisions: the Technology Division (IT) and the Broadband Division. While the responsibilities of the Technology Division are comparable to other municipal IT director positions, the Broadband Division is unique to the City of Ammon. The outgoing director created the Ammon Fiber broadband model, which has become an example of open access broadband for municipalities throughout the country and internationally. All applicants are encouraged to research and thoroughly understand the Ammon Fiber model and the responsibilities of both divisions before applying. To assist applicants in their research, the following online articles describe the Ammon Fiber model and its significance in leading the way for open access broadband:

- 1. Fast Company**

<https://www.fastcompany.com/90416863/the-city-with-the-best-fiber-optic-network-in-america-might-surprise-you>

2. **Entry Point Networks**
<https://www.entpnt.com/single-post/2017/07/06/ammon-model-city-of-ammon-fiber-to-the-home-ftth-financial-model>
3. **Community Networks**
<https://muninetworks.org/content/ammon-fiber-optics-declared-consumer-product-year-idaho>
4. **Harvard Library**
<https://dash.harvard.edu/bitstream/handle/1/33981014/Ammon.final2.pdf?sequence=1&isAllowed=y>
5. **New America**
<https://www.newamerica.org/oti/reports/cost-connectivity-ammon-idaho/>

6. **Broadband Communities**
<https://www.bbcmag.com/community-broadband/what-is-the-ammon-model>

General Responsibilities

The Technology Director plays a key role in various decision-making capacities related to the technology vision and information technology (IT) management of the City. The position manages and directs the City's technology and broadband services from selection, purchasing, installation and integration, maintenance and support. The work also includes property management, including right-of-way, easement, civil design and installation of outside plant, negotiating contracts, managing installation, carrier switching equipment, as well as fiber systems installation and documentation. This is a Department Head position with direct supervision over the Systems Administrator. Work is performed under the general direction of the City Administrator, but considerable latitude is granted for the exercise of independent judgment and initiative. The principal duties of this class are performed in a general office environment.

Supervision Received

Works under the supervision of and reports directly to the City Administrator.

Supervision Exercised

Supervises three (3) full time employees in the Technology Division, six (6) full time employees of the Broadband Division and up to six (6) seasonal employees in the Broadband Division during the construction season.

Summary of Responsibilities

1. Planning, directing, managing and administering the technology needs for the City, including the information technology systems and the broadband systems;

2. Supervising, managing and performing the maintenance of City computer network system and network servers including hardware, software, network equipment, backups, operating system upgrades, software upgrades, security procedures, and database maintenance.
3. Managing open access carrier grade fiber optic systems, including the design, installation, operation and maintenance of fiber, network equipment for both inside and outside plants.
4. Designing and implementing information technology projects such as internet access, wireless networking, and intranet systems.
5. Developing, monitoring and administering department budgets;
6. Evaluating new technology and recommending changes and upgrades.
7. Implementing and maintaining security systems, policies, and procedures, supervising and performing data backup and storage, assessing system threats, and designing and implementing disaster recovery procedures.
8. Providing in-house support of all technology functions including user application, equipment, vendor support, maintenance and compliance.
9. Establishing protocols for document management and records.
10. Determining technology solutions selection and adoption.
11. Educating and training oversight for staff on technology functions and equipment.
12. Administering individual and specific databases and functions for departments.
13. Making all technical aspect decisions related to infrastructure/network maintenance and enhancements.
14. Responding promptly to public and organizational needs.
15. Providing assistance and expertise to other City departments, agencies, and staff.
16. Performing all other work duties and activities as assigned by the Mayor, City Council, or City Administrator.

City Benefits

1. Public Employee Retirement System of Idaho (PERSI)
2. Health Insurance (Regence)
3. Health Reimbursement Account (HRA)
4. Health Savings Account (HSA)
5. Optional 401K

Equal Opportunity Employer

- The City of Ammon is an equal opportunity employer.

For More Information, Contact:

- April Forrest, HR Director, aforrest@cityofammon.us, 208-612-4016
- Micah Austin, City Administrator, maustin@cityofammon.us, 208-612-4051