



**Position Title:** Directional Drill Operator  
**Department:** Fiber Optic Department  
**Supervisor:** Outside Plant Supervisor  
**Supervision Exercised:** None  
**FLSA Status:** Hourly  
**Average Hours Per Week:** 40  
**Position Type:** Full-Time, Benefits Eligible  
**Pay Grade Level:**  
**Location:** Technology Services, 3453 S Ard RD  
**Last Updated:** January 21, 2021

### **General Purpose**

The primary responsibility for this position consists of the installing fiber duct, conduit and cable through the use of direction drilling, trenching and/or pulling equipment. Ancillary responsibilities include job-site safety, utility location, construction coordination, as well as equipment mobilization and maintenance. Other duties, responsibilities, and qualifications may be required and/or assigned as needed.

### **Supervision Received**

- Works under the supervision of and reports directly to the Outside Plant Supervisor.

### **Supervision Exercised**

- None.

### **Essential Duties and Responsibilities (Illustrative Only)**

- Operate directional drills/locators and similar heavy equipment,
- Conduct pre-job site surveys to assure all utilities have been located and accounted for,
- Drive/tow truck with drill to job site,
- Perform routine labor (i.e. potholing, equipment set-up, conduit/duct/cable placement) as required,
- Assure that all located utilities in the construction path have been potholed,
- Complete regular maintenance on trucks and boring machines,
- Clean, check fluid levels and conduct a visual inspection of vehicle/equipment to assure your vehicle/equipment is performing at optimum safety, perform the required pre-trip, post-trip inspections and required paperwork, perform needed maintenance including winterizing equipment,
- Communicate with Supervisor daily,
- Provide training and assistance to coworkers as needed,
- Perform clean-up and housekeeping activities.

### **Peripheral Duties**

- Performs other duties as assigned, consistent with this job description

### **Classification Requirements**



Knowledge of:

- Horizontal drill operation;
- Duct, cable, and vault construction;
- Locating equipment and operation;
- Heavy equipment operation;
- Understanding of utility locating laws and compliance procedures;
- Ability to read and understand plant design prints in both electronic and paper formats;
- Ability to work independently at times,
- Basic structural and civil construction.

Ability to:

- Commit to job site safety, including the ability to successfully pass drug tests while demonstrating a desire to get the job done;
- Communicate effectively with other personnel, city officials, and customers in a professional manner, both orally and in writing;
- Analyze and appropriately solve problems and resolve conflicts;
- Establish and maintain effective working relationships with supervisors, co-workers, and the public under sometimes stressful conditions;
- Maintain a professional demeanor at all times;
- Multitask and be organized under pressured daily issues.

#### **Minimum Acceptable Experience and Training**

- Valid Class A CDL.

#### **Essential Physical Abilities**

An employee in this class should have sufficient physical and mental capability, with or without reasonable accommodation to:

- Listen and respond to voice instructions; to communicate effectively in person, on the telephone and in a courtroom environment; to discern verbal instructions;
- View and review a wide variety of written and electronic materials, to operate both technology and heavy equipment as required in support of assigned responsibilities;
- Perform essential job functions in an office or field setting that may require lifting/moving 50 lbs., bending, stooping, kneeling, stretching and other physical exertions including performing tasks involving hand/wrist/arm movements, all in inclement weather conditions and with exposure to personal hazards.

#### **Tools, Equipment, and Information Technology (IT) Required for the Position**

- Vehicles and equipment as required during working hours;
- Personal protective equipment such as gloves, ear plugs, safety glasses, hard hats, safety vests and similar as required;
- Equipment maintenance tools and supplies as needed;
- Other miscellaneous office, technology and software needs consistent with this job description from time to time as required.



**Work Environment**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee works in a variety of environments with regular and extended exposure to outside weather conditions and is subjected to wet, cold and/or icy conditions. The employee works near moving mechanical parts and in high, precarious places and may be exposed to wet and/or humid conditions, fumes or airborne particles, odors, toxic or caustic chemicals, risk of electrical shock, and vibration. The noise level in the work environment also varies and may require hearing protection at times.

**Travel Requirements**

- The employee must possess and maintain a valid CDL class A Idaho driver’s license and proof of valid insurance.
- Some local travel required.

**Disclaimer**

Must perform the essential duties and responsibilities with or without reasonable accommodation efficiently and accurately without causing a significant safety threat to self or others. The above statements are intended to describe the general nature and level of work being assigned to this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties and/or skills required of individuals in the job. This job description is not an employment agreement and/or an expressed or implied employment contract. Management has the exclusive right to alter this job description at any time without notice.

**Acknowledgement**

I have reviewed and agree this Job Description accurately reflects the current responsibilities of my position. I also acknowledge this Job Description will be placed in my Personnel File.

Employee: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_